

ARRIVAL DATE IN SCHENGEN: _____
 *PREFERRED DATES OF APPOINTMENT: _____
 AGENT COMPANY NAME: _____
 AGENT CONTACT INFO: _____

PASSENGER INFORMATION SHEET

GIVEN NAME:		MIDDLE NAME:	SURNAME:
HOME ADDRESS:			
DATE OF BIRTH:	CIVIL STATUS:	PLACE OF BIRTH (BASED ON PASSPORT):	
NATIONALITY AT BIRTH:		CURRENT NATIONALITY:	
HOME LANDLINE #:	MOBILE #:	PERSONAL EMAIL ADDRESS:	
COMPANY NAME / SCHOOL NAME:		OCCUPATION:	
COMPANY / SCHOOL ADDRESS:			
COMPANY / SCHOOL EMAIL ADDRESS:		COMPANY / SCHOOL LANDLINE #:	
PASSPORT #:	DATE OF ISSUE:	DATE OF EXPIRY:	
COST OF TRAVEL COVERED BY: MYSELF: _____ OTHERS (SPECIFY): _____			

VISA APPLICATION HISTORY

In the last 3 years have you obtained a Schengen Visa? * <input type="radio"/> YES <input type="radio"/> NO		
RECENT VALID SCHENGEN / USA / UK & IRELAND VISA #: <i>(include country and letters before the visa number)</i>	VALID FROM:	VALID UNTIL:

DOCUMENTS TO PROVIDE FOR SCHENGEN VISA APPLICATION

- 2-pcs Passport Size Pictures (white background)
- Original Passport Valid for 6 months (Old and New Passports)
- Photocopy of Visa/s and Arrival stamps of all passports (past 10 years)
- PSA Marriage Contract (if married)
- PSA Birth Certificate
- FOR RETIREEE**: Copy of Senior Citizen Card or retirement documents
- Bank Certificate/s & Bank Statement with past transactions:
 - ✚ ALL SCHENGEN COUNTRIES – 6 months
 - ✚ ITALY – 6 months (for previous Schengen Visa holders)
– 1 year (for first time Schengen Visa applicants)

ADDITIONAL DOCS FOR STUDENTS OR MINORS

- School ID (Photocopy) & School Certificate (must be original).
- PSA Birth Certificate
- Consent Form to Travel (signed by both parents)
- Affidavit of Support from Tour Guarantor (relationship must be specified)

FOR EMPLOYED

- Company ID (if employed)
- Certificate of Employment with Leave of Absences
 - Indicate Annual Salary
 - Leave of Absence based on the Itinerary
 - Income Tax Return 2316

FOR BUSINESSPERSON

- Business Permit (DTI or SEC registration)
- Business Financial Statements
- Cover Sheet/General Information Sheet (For SEC)
- BIR (ask for receipt photocopy)
- Certificate of registration (COR)
- Mayor's Permit or Business Permit to Operate
- Income TAX Return 1701/1702

SUPPORTING DOCUMENTS:

- Copy of Credit Card together with the copy of their Statements
- Any Assets (Investments, Stocks etc.)
- Certificate of Land Titles
- Proof of Ownership (Car, Houses, etc.)
- Affidavit of Support (if you are the tour guarantor)
- PRC ID Copy
- Copy of I-card or ACR for Foreign Nationals

